

## **Recovery Residence/Sober Living RFP Details**

### **Contract to Manage Recovery Residence/Sober Living Program**

Weber Human Services (WHS) is soliciting proposals from qualified contractors to manage a Recovery Residence/Sober Living program in facilities in Ogden, UT owned by Weber Human Services. It is the intent of Weber Human Services to be as fair as possible by allowing all qualified contractors to submit a proposal to meet the needs of Weber Human Services. A complete copy of the request for proposal may be obtained at [www.weberhs.org](http://www.weberhs.org). Proposals will be received at Weber Human Services, [RFP@weberhs.org](mailto:RFP@weberhs.org), on or before Friday, May 20, 2022 at 4:00 pm.

#### Facility Specifications

- 11 Units, 890 sq ft per unit
- Max 4 individuals in recovery per unit
- 4 units prioritized for parent(s) in recovery with their children
- Max rent of \$800 per adult (SSI/SSDI 30% of income)

Proposals should address the following:

- Program design that meets Utah Office of Licensing rules related to Recovery Residence
- Commitment to obtaining Recovery Residence license
- Property Maintenance (internal unit maintenance, utility oversight and payment)
- Collection of rents and fees
- Liability Insurance
- Escrow for future maintenance

Ensure to add as much detail to completely address the items above and demonstrate qualifications of Contractor. If there are any questions, please send an email to [RFP@weberhs.org](mailto:RFP@weberhs.org) with any questions or details and we will do our best to respond within 2 business days. Emails need to include a contact name, phone number, and email address at which to contact and respond to.